

**South Texas Research Facility
NEWSLETTER
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**News and Information for
Investigators and Staff Relocating
to STRF**

Editor: John Cole, Ph.D.
*Director STRF Operations
Office of the VP for Research
colejf@uthscsa.edu*

Status of the Relocation Process

The Metabolic Obesity group has decided that it is unable to relocate to the STRF. Following this decision, it was agreed that the Neuroscience group would swap its assigned space for the Metabolic Obesity space located at the west end of the building. These spaces are almost the same size. This means that the former Neuroscience space, 17,256 sq. ft. at the east end of the building, is now available for new programs.

On January 17th Dr. Herman issued a request for proposals for new programs to be housed at STRF with applications due by 5 PM, 5 February 2011. We expect to announce the outcome around mid-February.

Building Tours

Tours of the building for investigators will be arranged around the beginning of March 2011.

Construction Progress

In the tunnel and vivarium final painting is under way and installation of wall fixtures. In the first floor lobby area stairways and restrooms are being completed. On the second floor at grids 1-6 vinyl floor tile has been

installed and first coat painting continues. Laboratory casework has been delivered and is being installed. At grids 14-24 flooring has been started while furring and wall finishing continue. At grids 24-33 walls are being framed, roughed in, and furred. On the third floor ceilings are 90% complete, copy rooms are being framed and projection screens hung in conference rooms. Substantial completion is still scheduled for September 9, 2011, move in of owner equipment beginning on October 17, and occupancy on November 22.

STRF Dedication Date Set

The President's office has set the date for dedication of the STRF building as October 13, 2011. Please mark your calendars.

Preparing to Move Your Lab

Relocating the labs will be a complex undertaking with a great many interlocking issues and details to be planned and managed. Personal participation by investigators and lab personnel is critical to develop a comprehensive moving plan for each lab.

Phase 2 of planning has started. Program Leaders and investigators have been asked to complete the relocation workbook, identifying all the people to be relocated in each lab, plus all major equipment, all office effects, and flagging shared lab equipment. This information will be used to put PIs and lab personnel in touch with professional laboratory relocation experts who will implement Phase 3, development of customized, detailed moving plans for every laboratory.

When submitting the equipment relocation Schedule B, be sure to identify all issues needing special attention in the moving plan, such as freezers that must be kept powered, equipment that must be remotely monitored, hazardous materials, documents and/or specimens subject to HIPAA or other regulations, incubators needing special attention, equipment under maintenance contracts needing to be disassembled, reassembled and validated after moving, and so on.

New Questions about STRF

(All FAQs are archived on our web pages.)

Q. What arrangements are being made to move my laboratory animals to the STRF/GCCRI vivarium?

A. All relocations of laboratory animals will be handled by Laboratory Animal Resources (LAR) outside the scope of the general move of laboratories and offices. My office will assist in coordinating your laboratory move date(s) with LAR, however *each investigator must contact Dr. Sander Hacker to initiate and make specific arrangements with him to relocate lab animals* simultaneously with the laboratory move.

Q. How much storage space will be available in STRF faculty offices?

A. Each faculty office will contain 7.5 linear ft. of lateral file drawer storage, 7.5 linear ft. of 6 in. drawer storage, 37.5 linear ft. of shelving, and a wardrobe closet. Furniture visuals are posted on our web pages.

Q. What parking will be available at the STRF? Will I be able to transfer my current reserved parking slot to STRF?

A. We will be reviewing the parking situation with the Police Department this month and will report back in the next newsletter.



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STRF Web Pages

The web pages enable us to post large files that would be difficult to distribute by email. Please check from time to time for updated information:

<http://research.uthscsa.edu/STRF/>

New floor plans and revised open office cubicle layouts and associated room numbers have been posted.

STRF Relocation and Newsletter Information

Office 210-450-0150

Cell 210-601-1074

colejf@uthscsa.edu

07020511